

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Finance and Resources Committee Meeting held on Monday 1 September 2008 at 7.30 pm at the William Elder Building, Castlegate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors: P Herdman (Chairman of the Council)  
F Simpson (Vice Chairman of the Council)  
A Bowlas  
J Robertson

### **IN ATTENDANCE:**

S Finch, Clerk

#### **FR006/08 1. ELECTION OF CHAIRMAN**

Nominations were invited for the office of Chairman of the Finance and Resources Committee for the remaining municipal year 2008/2009.

**RESOLVED: That Councillor J Robertson be appointed Chairman of the Finance and Resources Committee for the year 2008/2009.**

The Chairman took the Chair for the remainder of the meeting.

#### **FR007/08 2. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Hunter and Stewart.

#### **FR008/08 3. APPOINTMENT OF VICE-CHAIRMAN**

**RESOLVED: That Councillor A Bowlas be appointed Vice Chairman of the Finance and Resources Committee for the year 2008/2009.**

#### **FR009/08 4. MINUTES**

The minutes of the meeting held on 29 July 2008 were agreed and signed as a correct record.

#### **FR010/08 5. STATEMENTS BY THE PUBLIC**

No members of the public were present.

FR011/08

**6. DISCLOSURE OF INTERESTS**

There were no disclosures of interest.

FR012/08

**7. FINANCIAL REGULATIONS**

**RESOLVED: To recommend to the Council that the model financial regulations which had been circulated should be adopted, and reviewed annually.**

FR013/08

**8. STATEMENT OF INCOME AND EXPENDITURE**

The Clerk advised that the statement which had been circulated was a statement of the balances on the former Town Committee budget. Berwick-upon-Tweed Borough Council would shortly consider whether those balances over and above the precept would be transferred to the Town Council.

The Clerk was asked to establish where authority now lay in relation to the earmarked reserves for Floral Displays.

It was confirmed that a bank account had now been opened for the Town Council.

**RESOLVED: To authorise the Clerk to source and order an appropriate accounting software system.**

Members requested that, in preparation for budget setting for 2009-10, they should be provided with information about the Council's fixed costs at the next meeting, and in addition, comparative information about precepts applicable to other parish councils in Northumberland.

FR014/08

**9. DATE OF NEXT MEETING**

The meetings for the remainder of the municipal year were agreed 27 October, 5 January and 23 February, commencing at 7 pm.

[NOTE: It was later proposed that the meetings should commence at 6.30 pm]