

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Finance and Resources Committee Meeting held on Monday, 12 January 2015 at 6.00 pm in the Ante Room at The Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors:	I Hunter	(In the Chair for Item 1)
	G Roughead	(In the Chair for Item 2 onwards)
	A Gibson	
	G Hill	
	G Jones	
	C Seymour	

IN ATTENDANCE:

S Finch, Town Clerk
R Leetham, Finance Officer
13 members of the public

F062/14 1. ELECTION OF CHAIRMAN

RESOLVED: That Councillor G Roughead be appointed Chairman of the Finance and Resources Committee for the remainder of the 2014-15 municipal year.

The Chairman took the Chair for the remainder of the meeting.

F063/14 2. ELECTION OF VICE-CHAIRMAN

RESOLVED: That Councillor I Hunter be appointed Vice-Chairman of the Finance and Resources Committee for the remainder of the 2014-15 municipal year.

F064/14 3. APOLOGIES FOR ABSENCE

There were no apologies for absence.

F065/14 4. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 15 December 2014 were agreed and signed as a correct record, subject to it being noted that Councillor G Hill abstained from Item 16 (Decisions Made Under Delegated Authority).

F066/14 5. STATEMENTS BY THE PUBLIC

Members of the public requested an up-date on audio recordings of proceedings of a previous meeting; clarification about a report understood to be in preparation as a review of the Council; support for ensuring that use of the coach park in Chapel Street would be monitored and reviewed and information provided to visitors; clarification and review of the protocol for the open session at Council and Committee meetings; the moving of the open session to the end of the agenda, and all appendices for agendas to be uploaded on the Council's website.

F067/14

6. DISCLOSURE OF INTERESTS

Councillor I Hunter declared a personal interest in Item 8 (Mayoral expense); and a disclosable pecuniary interest in Item 11 (budget) through being a County Councillor. Councillor G Jones, as a County Councillor, declared a disclosable pecuniary interest in Items 8, 9 and 11.

Councillor G Hill declared a personal and prejudicial interest in Item 11 (budget, specifically in relation to membership of the Tweedmouth Feast Committee).

F068/14

7. REQUEST FOR DISPENSATION

Councillor G Jones requested dispensation on Items 8 (Authorisation of Payments and Orders), 9 (Statement of Expenditure Against Budget) and 11 (Budget 2015-16). This was agreed.

F069/14

8. AUTHORISATION OF PAYMENTS AND ORDERS

RESOLVED: To approve the payments and orders appended to these minutes.

F070/14

9. STATEMENT OF EXPENDITURE AGAINST BUDGET

RESOLVED: To note the statement of expenditure against budget.

F071/14

10. REPORT FROM THE EXTERNAL AUDITOR

RESOLVED: To note the report received from the external auditor BDO and to thank the Finance Officer for his work.

F072/14

11. BUDGET 2015-16

RESOLVED: The Finance and Resources Committee to commend to Full Council, the proposed framework budget, which would see the precept remain unchanged at £218220.

Councillor G Hill wished it noted that she abstained from voting on this matter.

F073/14

12. DECISIONS MADE UNDER DELEGATED AUTHORITY

There were no decisions made under delegated authority.

F074/14

13. APPLICATIONS FOR FINANCIAL ASSISTANCE

RESOLVED: To provide a grant in the sum of £500 to St Johns Ambulance from

the Council's Community Grants Fund.

F075/14

14. DATE OF NEXT MEETING

The next meeting will be held on Monday, 16 March 2015 at 6.00pm.

Finance Resources Committee

Item 8
Appendix A
Monday, 12 January 2015

23 December 2014 (14-15)

Berwick-upon-Tweed Town Council

PAYMENTS LIST

Voucher	Code	Date	Cheque No	Description	Supplier	Net	VAT	Total
268	Civic expenses	09/12/2014	debit card	Phone Credit	Joyce Benton	30.00	0.00	30.00
269	NEAT Services	18/12/2014	101011	Various	Northumberland County Council	2,895.30	579.06	3,474.36
270	Banners	18/12/2014	101012	Banners	Northumberland County Council	140.00	28.00	168.00
271	Rent	18/12/2014	101013	Rent	Edwin Thompson	1,650.00	330.00	1,980.00
272	Service Charge	18/12/2014	101013	Service charge	Edwin Thompson	53.39	10.68	64.07
273	Maintenance & installation	18/12/2014	101014	Christmas lights instalation	Landels Electrical	1,850.00	370.00	2,220.00
274	Remembrance Day	18/12/2014	101015	Printing	Shiel Morrison	273.00	0.00	273.00
275	Hoppa Bus	18/12/2014	101015	Printing	Shiel Morrison	60.00	0.00	60.00
276	Meeting Expenses	18/12/2014	101016	Refreshments	Viking	16.99	0.00	16.99
277	Councillor Travel & Subsistence	18/12/2014	101016	Print cartridge	Viking	14.99	3.00	17.99
278	Stationery & Printing	18/12/2014	101016	Stationery	Viking	48.34	9.67	58.01
279	Civic expenses	18/12/2014	101017	Subscription	Guild of Macebearers	25.00	0.00	25.00
280	Mayor personal & official expenses	18/12/2014	101018	Postage	I Hunter	59.63	0.00	59.63
281	Telecoms	23/12/2014	direct debit	phone	BT	97.87	19.57	117.44
282	Electricity	23/12/2014	direct debit	Electricity	Southern Electric	48.12	2.40	50.52
283	SSP Electricity	23/12/2014	direct debit	Electricity	British Gas	8.93	0.44	9.37
284	Salaries: Pension	23/12/2014	direct debit	Pension	NEST	209.77	0.00	209.77
						7,481.33	1,352.82	8,834.15