

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Finance and Resources Committee Meeting held on Tuesday 18 January 2011 at 5.00 pm in the Ante Room at The Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: A Bowlas Chair
 I Hunter
 F Simpson
 J Waterhouse

IN ATTENDANCE:

S Finch, Town Clerk

F039/10 1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

F040/10 2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 9 November 2010 were agreed and signed as a correct record subject to the following:

Under F031/10 add:

In view of the unearmarked reserves which had now accrued, together with the expected Schedule III surplus of £77,000, members considered it prudent to earmark reserves which reflected the priorities of the Council.

RESOLVED: To establish reserves as follows: £50,000 for capital projects; £50,000 for play areas; £30,000 for environmental enhancement schemes to be delivered in partnership with the County Council and community groups; and £30,000 general reserves.

F041/10 3. STATEMENTS BY THE PUBLIC

There were no members of the public present.

F042/10 4. DISCLOSURE OF INTERESTS

There was no disclosure of interests.

F043/10 5. AUTHORISATION OF PAYMENTS

RESOLVED: To approve the payments appended to these minutes.

F044/10

6. STATEMENT OF RECEIPTS AND PAYMENTS

The statement of receipts and payments was noted.

F045/10

7. BUDGET 2011-12

The Clerk introduced the revised budget for 2011-12, highlighting the main changes to the draft considered at the informal meeting on 10 January. She also advised that the Schedule III surplus had been received earlier in the day, in the sum of £80,300.69, which would require some adjustments to the budget which had been circulated.

It was noted that if agreed the precept for 2011-12 would be £100,456, representing just over £27.37 per Band D property. This represented an increase of 12% from £24.32 in the current year.

RESOLVED: To agree the proposed budget and commend it to the Council.

F046/10

8. DELEGATED DECISIONS

RESOLVED: To note and agree the decision which had been made under delegated authority:

The Town Council would act as the accountable body for the Spittal Splash Park Project; and the Town Council would repair or replace any damaged items as considered appropriate by the Town Council in the first five years following completion of the project.

F047/10

9. FINANCIAL ISSUES RAISED BY OTHER COMMITTEES

No issues had been raised by other Committees requiring consideration by the Finance and Resources Committee.

F048/10

10. APPOINTMENTS TO OUTSIDE BODIES

There were no requests for Town Council representatives on outside bodies

F049/10

11. DATE OF NEXT MEETING

The next meeting would be held on Monday 8 March 2011 at 6 pm in the Ante-Room, Town Hall.

Berwick-upon-Tweed Town Council
DRAFT PAYMENTS LIST: Cheques 100207 to 100239

Vchr.	Cheq.	Cde.	Name	Description	Amount	
123	100207	24	Post Office	Re-direction service	£77.99	
124	100208	26	J Robertson via Curry's	Refrigerator	£119.99	
125	100209	70	The Music Gallery	PA Hire	£229.13	
126	100210	152	Blachere	Christmas lights	£3,572.00	
127	100211	110	Northumberland County Council	Berwick Parks Project	£5,287.50	
128	100212	27	Zurich Municipal Limited	Insurance supplement	£105.50	
129	100213	16	Sanderson McCreath Edney	Premises expense	£272.97	
130-135	100214	10	Northumberland County Council	Salaries	£4,069.27	
141	100215	23	Capital Solutions	Photocopy charges	£217.38	
142	100216	152	Blachere	Christmas lights	£1,239.63	
143	100217	16	Edwin Thompson	Rent	£1,498.13	
144	100217	17	Edwin Thompson	Service Charge	£47.01	
			Subtotal Cheque No. 100217		£1,545.14	
145	100218	35	Shunters	Removal costs	£176.25	
146	100219	23	Capital Solutions	Photocopy charges	£12.27	
147	100220	70	Leslie Landels Electrical	Memorial crosses	£105.75	
149	100222	173	BUT Record Office	Freemen Descents	£100.00	
150	100223	90	Spittal Variety Group	Events Grant	£300.00	
151	100224	22	NCN IT Solutions	IT Support	£310.20	
152	100225	70	Shiel and Morrison	Printing	£238.00	
153	100226	26	Viking	Office furniture	£243.16	
154	100227	46	Scottish Power	Electricity	£17.00	
155	100228	26	S Finch refund	Office furniture etc	£81.98	
156	100229	21	S Cozens refund	IT equipment	£49.99	
157	100230	24	S Finch refund	Postage	£105.00	
136-140	100231	10	Northumberland County Council	Salaries	£2,342.28	
158	100232	151	Neil Wilson	Electrical work	£81.07	
159	100233	20	British Telecom	Telecoms	£202.98	
160	100233	20	British Telecom	Telecoms	£9.00	
			Subtotal Cheque No. 100233		£211.98	
161	100234	26	Viking	Office furniture	£211.45	
162	100235	173	BUT Record Office	Freemen Descents	£37.50	
163	100236	153	Piperfield Limited	Cancelled hog roast	£232.00	
164	100237	153	Zurich Municipal Limited	Insurance supplement	£126.00	
165	100238	23	Capital Solutions	Photocopy charges	£12.96	
			TOTAL		£21,731.34	
170	BACS		British Gas	12/01/201	Gas 151110 to 141210	£45.89