

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Planning Committee Meeting held on Tuesday, 15 December 2015 at 6.30pm in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors: C Seymour (Chair) (up to Item 8, Application 15/03798/ADE)  
I Dixon  
K Graham  
G Hill (Item 7 onwards)  
G Smith

### **IN ATTENDANCE:**

S Cozens, Assistant to the Clerk  
2 members of the public

Councillor C Seymour advised the meeting that she would have to leave at 7pm.

### **OPEN SESSION**

The issue of the Old Jail on Wallace Green was raised. It was reported that a Listed Building Application had been submitted along with additional material, all of which had been acknowledged. Concerns and issues were raised regarding the Planning Application for Sandstell Road in Spittal and the already approved application for Spittal Point. The role of the Neighbourhood Plan was mentioned as were previous regeneration documents.

#### **P074/15 1. ELECTION OF VICE-CHAIRMAN**

**RESOLVED: That Councillor K Graham be appointed Vice-Chairman of the Planning Committee for the remainder of the 2015-16 municipal year.**

#### **P075/15 2. APOLOGIES FOR ABSENCE**

Apologies for absence had been accepted from: Councillors H Bettison (civic duties) and E Goodyer (work commitment).

Absent: Councillor A Forbes.

**P076/15**

### **3. MINUTES OF THE LAST MEETING**

Councillor I Dixon mentioned that it was reported in the Berwick Advertiser that he had said “there was mobile classrooms in Spittal First School” when he had said “there were mobile classrooms in Spittal First School”.

The minutes of the meeting held on Tuesday, 24 November 2015 were agreed and signed as a correct record.

**P077/15**

### **4. DISCLOSURE OF INTERESTS**

There were no disclosures of interests.

**P078/15**

### **5. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

**P079/15**

### **6. LOCAL NEIGHBOURHOOD PLAN**

The first round of consultation meetings are to be held in February 2016 and a flyer has been designed to promote these events. All Councillors are welcome to contribute and an email address ([consult@berwick-tc.gov.uk](mailto:consult@berwick-tc.gov.uk)) has been set up to capture information. Councillor I Dixon expressed his concern of the potential draw on staff resources.

[NOTE: Councillor G Hill joined the meeting.]

**P080/15**

### **7. FLAGSTAFF PARK**

A Scheduled Monument Consent application has been submitted to Historic England for play equipment to be installed at Flagstaff Park. Whilst it was thought unlikely that costs would be incurred for the application, it had subsequently come to light that an archaeological contractor was required to monitor any ground disturbance post consent and this would incur costs. Members decided to defer this to the Finance and Resources Committee.

**P081/15**

### **8. APPLICATIONS FOR PLANNING PERMISSION**

**15/03899/FUL**

**Retrospective - Erect a single and two storey extension to front of property. Increase size of window to rear and form driveway.**

**108 Eastcliffe, Spittal, Northumberland. TD15 2JU**

Members were concerned over the scale of a development which was the subject of a retrospective planning application and felt the application should

have been submitted first. There were concerns this could set a precedent.

**15/03798/ADE**

**Signage Site, Brass Bastion, Ramparts Business Park, Berwick-upon-Tweed, Northumberland.**

**Retrospective - Advertisement consent for one fascia sign.**

No objections.

[NOTE: (i) Councillor C Seymour left the meeting and took no further part; (ii) Councillor K Graham took the Chair for the remainder of the meeting.]

**15/04012/FUL**

**Proposed one and a half storey rear extension. Reconfiguration of flat roofs and form hipped roof replacements. Revision of internal layout.**

**Rydal, 19 Glamis Hill, Berwick-upon-Tweed, Northumberland. TD15 1NX**

No objections.

**15/04055/FUL**

**Installation of a modular metal mesh access ramp to allow disabled access from rear door to front gateway.**

**50 Sunnyside Crescent, Spittal, Northumberland. TD15 2DL**

No objections.

**P082/15**

**9. PLANNING APPLICATION DECISION LIST**

The decisions provided in the attachment were noted.

**P083/15**

**10. DATE OF NEXT MEETING**

The date of the next meeting would be Tuesday, 26 January 2016 at 6.30 pm.