Town Clerk / RFO Sub-Committee Item 3 Appendix A Tuesday, 5 June 2018

Terms of Reference

That line management be given its ordinary meaning, and that members may consider any issues germane to the performance of the Town Clerk's duties under the existing contract of employment, and in addition

- a) to consider any complaints referred to it by the Budget and Administration Committee, and
- b) To consider any complaints referred to it by the Town Clerk because they believe it concerns the performance of their duties.